EMERGENCY IN CASE OF

REMAIN CALM and follow these instructions

FIRE – EVACUATE IMMEDIATELY
• Activate the nearest fire alarm and call 9-1-1 if possible. If there are no fire alarms, knock on doors and yell “fire” as you exit the building.
• Evacuate the building.
• Do not use elevators!
• Close doors as you leave.
• Feel closed doors with the back of your hand. Do not open if doors are hot.
• Move well away from the building once evacuated.

SUSPICIOUS PERSON/OBJECT
SUSPICIOUS PERSON
• Do not physically confront the person.
• Do not let anyone into a locked building/office.
• Do not block the person’s access to an exit.
• Call 9-1-1. Provide as much information as possible about the person and his or her direction of travel.

SUSPICIOUS PACKAGE
• Do not touch or disturb object.
• Call 9-1-1.
• Notify your supervisor.
• Be prepared to evacuate.

BOMB THREAT/EXPLOSION
• Call 9-1-1.
• As you evacuate, look around for anything suspicious.

HAZARDOUS MATERIALS
• If an emergency develops or if anyone is in danger, call 9-1-1.
• Move away from the site of the hazard to a safe location.
• Follow the instructions of emergency personnel.
• Alert others to stay clear of the area.
• Notify emergency personnel if you have been exposed to the hazard or have information about the release.

POWER FAILURE
• Remain calm; provide assistance to others if necessary.
• Move cautiously to a lighted area. Exits may be indicated by lighted signs if the emergency power is operating.
• Turn off and unplug computers and other voltage-sensitive equipment.
• For localized outage, contact Facilities at 859.572.1927.
• For information about a prolonged outage, check www.nku.edu or call 859.572.1927.

CAMPUS WARNING SIRENS
• Seek shelter; get inside.
• Shut all doors and windows.
• Stay away from exterior windows.
• Seek information: call 859.572.7777 or check www.nku.edu.